

# Notice of Overview and Scrutiny Board

Date: Monday, 15 June 2020 at 2.00 pm

Venue: Skype Meeting



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## Membership:

**Chairman: To be determined**

**Vice Chairman: To be determined**

Cllr P Broadhead  
Cllr M Haines  
Cllr M Anderson  
Cllr S Bartlett  
Cllr M F Brooke

Cllr M Earl  
Cllr G Farquhar  
Cllr L Fear  
Cllr M Greene  
Cllr N Greene

Cllr M Iyengar  
Cllr R Maidment  
Cllr D Mellor  
Cllr P Miles  
Cllr C Rigby

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4294>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 454627 or email [claire.johnston@bcpCouncil.gov.uk](mailto:claire.johnston@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
**CHIEF EXECUTIVE**

5 June 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
(anne.brown@bcpccouncil.gov.uk)

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

**1. Election of Chairman**

To elect a Chairman for the ensuing 2020/21 Municipal Year.

**2. Election of Vice Chairman**

To elect a Vice Chairman for the ensuing 2020/21 Municipal Year.

**3. Apologies**

To receive any apologies for absence from Members.

**4. Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

**5. Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

**6. Action Sheet**

To note and comment on the attached action sheet which tracks decisions, actions and outcomes arising from previous Board meetings.

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**7. Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Monday 8 June 2020.

The deadline for the submission of a statement is 12.00 noon, Friday 12 June 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 12 June 2020.

## **8. Chairman's Update**

For the Board to consider any issues raised by the Chairman which are not dealt with elsewhere on the agenda.

## **9. Update on BCP Council's Response to the Covid 19 Pandemic**

To consider an update from the Chief Executive and relevant Portfolio Holders on the Council's actions in relation to the impact of the Corona Virus. Along with verbal updates at the meeting, a Cabinet paper provided by the Chief Executive on this matter will inform this discussion. The Cabinet report will be published on Friday 5 June 2020 and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4290&Ver=4>

The following councillors are invited, along with relevant officers, to attend for this item and provide updates in relation to their service areas:

- Councillor Vikki Slade, Leader of the Council
- Councillor Sandra Moore, Portfolio Holder for Children and Families
- Councillor Lesley Dedman, Portfolio Holder for Adults and Health

The Chairmen of the other Overview and Scrutiny Committees of the Council are also invited to attend and participate in this item.

## **10. Scrutiny of Organisational Design - Implementation and Budget**

To consider the implementation plan, procurement strategy and budget required to implement the transformation strategy for BCP Council scheduled for consideration by Cabinet on 24 June. The O&S Board is asked to scrutinise the report and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Vikki Slade, Leader of the Council

The Cabinet report will be published on Friday 5 June and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4290&Ver=4>

## **11. Scrutiny of Finance Related Cabinet Reports**

To consider the following finance related reports scheduled for Cabinet consideration on 24 June 2020:

- **Budget Rebase 2020/21** – the revised annual budget for 2020/21 to recognise the financial impact of Covid-19.

The O&S Board is asked to scrutinise the report and make

recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor David Brown, Portfolio Holder for Finance.

The Cabinet report will be published on Friday 5 June 2020 and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4290&Ver=4>

## **12. Mudeford Beach Café**

The O&S Board are asked to consider a verbal update on the progress of the project since the Cabinet decision in January 2020 to approve the principle of rebuilding and improving the Mudeford Sandbank Beach House café. Following the update, the Board will be asked to consider whether any further scrutiny of this matter is required and whether to include it on the Board's Forward Plan.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.